

F.I.G.S
Hire and Catering co



CLIENT NAME	
ADDRESS	
POST CODE	
CONTACT TELEPHONE NUMBER	
EMAIL ADDRESS	
DELIVERY DATE	
DELIVERY ADDRESS	
POST CODE	
CONTACT TELEPHONE NUMBER	
RETURN DATE	
DEPOSIT REQUIRED	£
SECURITY DEPOSIT	£
ADDITIONAL NOTES	DEPOSITS TO BE PAID IN CASH

THERE IS A NON REFUNDABLE DEPOSIT OF **50%** TO BE PAID ON BOOKING AND A SECURITY DEPOSIT OF **50%** ON COLLECTION OR DELIVERY. THIS WILL BE REFUNDED WHEN EVERYTHING COMES BACK CLEAN AND IN GOOD ORDER. PAYMENT IN FULL 3 WORKING DAYS BEFORE HIRE BY CHEQUE OR BANKERS DRAFT ASK FOR BANK DETAILS.

CHEQUES TO BE MADE PAYABLE TO FIGS CATERING

PROPRIETOR
NICOLA CALDER

Tel: 01609 882143 Mob: 07790021727

E-mail: figscatering@me.com

Web Site: www.figscatering.co.uk

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TERMS AND CONDITIONS OF HIRE

HIRE PERIOD

The period of hire is 1-3 days.

PAYMENT

A non refundable deposit of 50% of the total hire charge is due on confirmation of your booking - payable by cheque or bank transfer. The full balance is due 3 working days prior to the start date for hire - payable by cheque or bank transfer.

If a booking is made less than 14 working days prior to the event the balance must be paid in full at the time of confirming the booking

A refundable breakage deposit of 50% is required which should be issued as a separate cheque made payable to "FIGS CATERING CO". This will be returned on the safe return of all hired goods.

CANCELLATION FEE

The following charges will apply in the event of a cancellation:

The Deposit will not be refunded and you will not be charged for the total cost of the hire. You will be issued with a credit note of a 25% discount for future hire.

DELIVERY & COLLECTION

Where items are not collected in person a delivery charge will apply which includes a £25 loading fee plus 50 pence per mile for both delivery and collection.

Delivery and collection services are provided only to and from the ground level only. All goods for collection must have been re-packed securely into the original packaging.

All goods must be checked and signed for by the hirer or an appointed person on receipt.

No discrepancies or faults will be accepted unless highlighted within 24 hours of delivery.

CARE OF GOODS

The hirer is responsible for the safekeeping of the goods from the time of delivery/collection through to the return of items to us by delivery or collection.

Due to the age of some of our items additional care is advised in handling, washing & stacking activities to avoid damage. It is also to be expected that some items may present with faded patterns and gilt edges as is normal with vintage items.

All goods supplied as well as packaging materials remain the property of FIGS CATERING AND HIRE CO.

All broken, damaged or lost items must be paid for by the hirer. Please ask for charges for replacements.

CLEANING SERVICE

All items are dispatched from FIGS CATERING AND HIRE CO clean and ready to use. A wash up service is available on request at £0.50 per item of the total hire charge.

If you have elected to take our cleaning service all excess food should be carefully scraped away from china and all cutlery rinsed.

Should this not be done we reserve the right to make a surcharge for additional cleaning.

RESPONSIBILITY

No responsibility can be accepted by FIGS CATERING AND HIRE CO for any injury or damage to any party caused by the hire equipment, however caused.

Any goods returned to us that are not the property of FIGS CATERING AND HIRE CO will be held for collection by the hirer for a period of 2 weeks after which they will be disposed of.

To be Read, Signed and Dated by the Customer prior to delivery.

Signature.....

Date.....

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